



# Md. Lokman Hossen

## CONTACT

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## WORK EXPERIENCE

### Four H Group

Jan,2015 - Dec,2015

Quality Inspector

This company is active in producing garments for buyer like Walmart, C&A, H&M, Calvin Klein etc.

I was responsible for:

1. Quality control through inspection process throughout the factory manufacturing process.
2. Follow buyer's requirements very sincerely and follow their comments to make a good garment. Always try to making the buyer happy by following their rules & regulation.
3. Responsible for analysis quality reports and prepare improvement plan.
4. Ensuring the right quality of the outward garment by conducting quality audits in manufacturing process.

Main Achievement:

1. Provide quality standards and defect ranges (panopies) as needed for production.
2. Effectively work and communicate with other departments in the organization.

Reason for leaving:

Because of Masters Final Exam I had to leave this Job. From Morning 8:30 am to night 8:30 pm i had to stay and i could not get enough time to study. So i had to left for preparing my Masters exam.

### Dutch Bangla Agent banking

Apr,2016 - May,2017

Last mile Agent

This company is active in banking activities. This is not a main bank branch but it is a individual agent banking system where people get limited banking facilities which control by main branch.

I was responsible for:

1. Oversee account opening and account closing.
- Build positive working relationship with existing customers for repeat businesses.
2. Make follow-up calls with customers and close all pending items.
  3. Identify and contact potential customers to increase customer base.
  4. Work with management to develop customer retention and outreach strategies.
  5. Maintain up-to-date knowledge about bank products and services.
  6. Work in compliance with bank polices and procedures.
  7. Maintain customer accounts, make sales calls to customers and identify cross-sell opportunities.
  8. Provide support to personal banking department when needed.

Main Achievement:

Customer service support.

Reason for leaving:

I got better job offer from Visual Knitters as IE officer.

## Visual Knitwear's Limited

Aug,2017 - Apr,2020

IE Executive

This company is active in producing garments for various buyers like Kappahl, Macy's Inc, Sun Project, Dijon etc.

I was responsible for :

1. Review production information to understand methods and activities in manufacturing and services. This includes, but is not limited to, production schedules, process flows and engineering specs.
2. Design control systems to minimize and resolve production issues and project costs.
3. Create systems and plan production to ensure all products meet quality control standards.
4. Develop standards for production and design by working with clients and management.
5. Operation Bulletin (OB) preparation to be done for three stages, Initial Proto Sample and FIT, approved sample and actual OB for layout.
6. Layout preparation for every style.
7. Conducting Method study and educate to follow the best method to operators.
8. Conducting capacity study of individuals and fix their target after 3 days from the style starts.
9. Bottle neck operation – identify and eradicate.
10. Developing multi-skill operators based on their individual interest and maintaining skill matrix record.
11. Measuring line lost hours due to various reasons in sewing floor.
12. Monitoring and Line balancing – Based on Capacity and WIP in the line.

Main Achievements:

1. Significantly reduced waste and end-to-end production time.
2. Created and implemented efficiency enhancements to generate more than 12% improvement through associated cost reductions.

Reason for Living:

Because of Corona virus crisis I lost this Job.

## QUALIFICATIONS

- Creative problem solving.
- MS word, excel, power point, adobe premier pro, after effects familiar.
- Super ability to perform multiple responsibilities in timely manner.
- Able to work well with others.
- Able to communicate effectively.

## EDUCATION

### Secondary School Certificate (SSC)

Jan,2000 - Dec,2006

Akbaria School and College

Business Studies

Chittagong Board

GPA : 4.31

## **Higher Secondary School Certificate (HSC)**

Akbaria School and College

Business Studies

Chittagong Board

GPA : 3.40

**June,2006 - Dec,2008**

## **Bachelor of Business Studies (BBS)**

National University of Bangladesh

Dept. of Accounting

National University of Bangladesh

2nd Class

**Jan,2009 - Dec,2012**

## **Masters of Business Studies (MBS)**

National University of Bangladesh

Dept. of Accounting

National University of Bangladesh

2nd Class

**Jan,2013 - Dec,2013**

## **INTERESTS**

Reading books, newspapers and magazine, watching sports and news on TV, listening music and working with computer.

## **REFERENCES**

Mizanur Rahman

COO & Head of Business

Right Time Limited

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