

# Resume



## JONAYED HOSSAIN

HRM in BBA/MBA

### Career Objective:

Seeking an organization where there are ample scopes to utilize my skills and theoretical knowledge, being an efficient employee to maintain the reputation of my company. To be able to develop my ideas, knowledge, skills and Job experiences in your respective Institution or Company.

### EDUCATIONAL QUALIFICATION

Institution/Board/Exam	Subject/ Group	Passing Year	Result GPA
Southern University Bangladesh	MBA (HRM as Major)	2019	3.02
Southern University Bangladesh Chittagong Board	BBA (HRM as Major)	2018	3.03
H, S, C, Bepza Public School & College Chittagong.	Business Studies	2013	2.90
Chittagong Board S,S,C, Kafco School & College. Chittagong	Business Studies	2011	3.96

### WORK EXPERIENCE

- OPPO Bangladesh Communication Equipment Co. Ltd.**  
Company Location: 144 Police Concord Tower – B, Floor – 9th Gulshan-1, Dhaka-1212. Bangladesh, and Area: Gazipur, Chowrasta Department: Sales & Marketing, Duration: January 7-2021 to July 31- 2021  
**Duties / RESPONSIBILITIES:** Develop sales programs targeted to dealer, wholesalers and distributors. Make secondary, Market sells out, Stock management, Development of detail, Shop management, daily repotting. performances with using the data. Coordinating to all strategic sales efforts with retail management. Regularly collect on market information to strength market intelligence activities. Dealer and corporate business policy formulation with execution. Properly leading to the TSM sales team and achieve in the sales target. Well behavior and maintain to all company rules. Report to the Top management or senior officer on progress and issues, their questions about products.
- MGH (Sun Pharmaceuticals Bangladesh Limited)**  
Company Location: Chittagong, Mahedevag, Bangladesh POSITION: MR (Department: Sales & Marketing, Duration: July 14-2019 to Dec 05- 2020  
**Duties / RESPONSIBILITIES:** Liaise and develop network with a range of customers, colleagues and Contractors. Meet sales target. Communicate with target audiences and managing customer Relationships. Find advertising opportunities, places and suitability for all campaigns. Maintain and update customer databases.

**PROFILE:** Based on professionalism, business maturation covers the mainstream features of an executive in terms of risk-taking, workaholic, multitasking ability, motivation, flexible, good listener, spontaneous, and follow the order of keen realignments. Also, always eager to learn the strength and press of implementation may derive the object with flourishing as a subject. A famous quote said, "Never take the perfect decision, make decisions and make them perfect," as determining risk-taking with proper conscious upholds the best opportunity in the hereafter. The last but not the least, the key potencies are Multitasking ability, brawny professionalism, team leadership, business development, operation management, account management, system management, relationship marketing, campaign management, customer lifecycle management, etc.

### CONTACT

#### PHONE:

+880-1845937079  
+880-1843698691

#### Social Media:

**Facebook:** <https://www.facebook.com/jonayed.sannyownno>

**EMAIL:** [jonayed1114853@gmail.com](mailto:jonayed1114853@gmail.com)

#### Address:

Khonick Building, Flat : 4th Floor, House No – 01 ,Police line ,Shantivag , Agrabad access Road, Chittagong, Bangladesh.

**Father's Name:**

**Mother's Name:**

Forida Begum

**Date of Birth:**

September 30, 1995

**Gender:** Male

**Marital Status:** married

**Nationality:** Bangladeshi

**National Id No:** 8705551318

**Passport No: N/A**

**Religion:** Islam

**Permanent Address: Village:**

**Mudhudopor, dist: B-Baria,**

## Ashuganj, Chittagong

- ✓ **Disciplined in working life.**
- ✓ **Capable of managing and supervision of security management.**
- ✓ **Capable of managing and supervision of renovation.**
- ✓ **Honest in financial dealings and punctual to organizational rules and regulations.**
- ✓ **Susceptible of accomplishing in all kind of structural overhauling Strong leadership.**
- ✓ **Strong communication and correspondent and skills**

**Mohammad Irfanul Karim**

## Assistant Manager

## Sales & Distribution

**IBL-MHL-MGH Group**

**Cell- 01878083084**

**Muntasir Mamun**

## Area Manager

## Sales & Marketing

## Organization of OPPO Bangladesh,

**DHAKA**

**Cell- 01942716294**

## DECLARATION

I declare that all the particulars furnished above are true and correct to the best of my knowledge and there is no miss-state mentor will full concealment of fact.

- **CTEL & CPP (China petroleum Pipeline Bureau)**  
Company Location: Chittagong, Moshkhalki, Bangladesh POSITION: Project Coordinator & Interpreter (Department: Project Organizer, Duration: March 01 - 2018 to June 15-2019  
**Duties / RESPONSIBILITIES:** Collect market intelligence and analyses the information to identify and activities. Monitors competition through regular interaction with channel partners and customers. Continuous improvement of self and organization.
- **HOPE Foundations**  
Company Location: Cox,s Bazaar, Chittagong Bangladesh  
POSITION: Translator Business Development Executive, Duration: march 10- 2017 to Feb 13-2018  
**Duties /RESPONSIBILITIES:** Organize and attending events such as conferences, seminars, receptions and exhibitions.

## TRAINING (CERTIFIED)

- Participation Book Reading Competition 2014 (Organization by British Council Resource Centre) I got the certificated.
  - Participation program in JOBMARKETBD.COM (Career Talks & Career Planning -2015) I got the certificated
  - Arranging Biz- Quiz 2017
  - Participation indoor game 2017 (table tennis I have been champion from southern university Bangladesh)
  - Participation ProthomAlo of confidence youth festival 2016
  - Participation Service for the 21<sup>st</sup> century customers 2015.I got the certificated
  - Participation DISASTER RESPONSE AND FIRE FIGHTING (organized by Southern university Bangladesh from 5<sup>th</sup> to 6<sup>th</sup> November 2017. I got the certificated
  - Volunteer skill development workshop at 10minute school
  - Volunteer case competition, 2016 Southern University Bangladesh
  - Performed cultural program at PhoylaBoisak in Southern University Bangladesh
  - Member of Southern University Business Entrepreneurship Society
  - Participated “Leadership Skill Training” organized by BNCC, Southern University Bangladesh.
  - Participated at Entrepreneurship Fair 2017 Organized by Southern University Bangladesh, Business administration
- I did many stage dramas plays in Dhaka and Chittagong academy

## SKILLS

## PROFESSIONAL

- ✓ MS Windows
- ✓ MSOffice
- ✓ Digital Marketing
- ✓ Networking

## LANGUAGES

- ✓ Bengali  
Writing-Reading-Speaking
- ✓ English  
Writing-Reading-Speaking
- Excellent  
Good  
Average

Jonayed Hossain