

CURRICULUM VITAE

Amit Das

B. Sc. in Civil Engineering

Khulna University of Engineering and Technology (KUET)

Khulna-9203, Bangladesh

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Career Objectives:

To serve in a responsible administrative position at a well-structured organization and successfully apply acquired managerial interpersonal skills to enhance organizational efficiencies.

Career summary:

- Highly professional and hard working Civil Engineering with a good track record.
- Experienced in managing several huge and complex project efficiently.

Key skills:

- To plan a job and assign them to appropriate person.
- To communicate efficiently with clients and superiors.
- Expertise in ETABS, AutoCAD & Microsoft Office.
- Negotiation skills.
- Leadership quality and time management.

Work Experience:

- (1) Company Name : **NHT Holdings Limited**
(A Concern of Pacific Jeans Limited)
Designation : **Assistant Manager (Civil).**
July 02, 2019–Till date

- Maintain quality of work.
- Maintain the budget & time schedule.
- Check the design, drawing and coordinate between construction team and consultant.
- Supervise contractors.
- Perform site inspection and prepare reports on it.
- Supervise the site work, prepare technical specification and make reports on site work

(2) Company Name : **Vancot Limited**
Designation : **Project Engineer.**
December 02, 2017–June30, 2019

- Check the design, drawing and coordinate between construction team and consultant.
- Negotiate among consultant, contractor and client.
- Maintain the budget & time schedule.
- Supervise contractors.
- Maintain quality of work.
- Supervise the site work, prepare technical specification and make reports on site work.

(3) Company Name : **OFMA Camp Limited**
Designation : **Project Engineer.**
July 10, 2017- November 30, 2017

- Maintain quality of work.
- Maintain the budget & time schedule.
- Check the design, drawing and coordinate between construction team and consultant.
- Supervise contractors.
- Perform site inspection and prepare reports on it.
- Supervise the site work, prepare technical specification and make reports on site work.
- Negotiate among consultant, contractor and client.

(4) Company Name : **SAAD MUSA Group of Industries**
Designation : **Project Engineer**
February 20, 2016 –July 01, 2017

- Supervise contractors.
- Perform site inspection and prepare reports on it.
- Supervise the site work, prepare technical specification and make reports on site work.
- Coordinate between construction team and consultant.
- Maintain the budget.
- Negotiate among consultant, contractor and client.
- Maintain time schedule.
- Maintain quality of work.

(5) Company Name : **Exclusive Property Management Limited**
 Designation : **Assistant Engineer**
 May 15, 2014 –February 15, 2016

- Plan and design site infrastructure.
- Supervise contractors and coordinate between supplier and vendor.
- Provide changes in design and according to customer requirement and also maintain budget and schedule.
- Perform site inspection and prepare report on it.
- Prepare technical specification.
- Coordinate between construction team and administration.
- Coordinate between project team and client.
- Complete the project in time and ensure the quality.
- Supervise the site work and maintain the budget.

Educational Qualification:

Criteria	Major	Institution	Year of Passing	CGPA
B.Sc. Engineering	Civil	Khulna University of Engineering & Technology	2014	2.74 (out of 4.00)
H.S.C	Science	Notre Dame College	2008	5.00 (out of 5.00)
S.S.C	Science	Collegiate School	2006	5.00 (out of 5.00)

Personal Information:

Name: Amit Das	Marital Status: Married
Father's Name: Pijush Kanti Das	Nationality: Bangladeshi
Mother's Name: Dipti Das	National ID: 19891594121000065
Date of Birth: 10-10-1989	Passport No. : BC 0499351
Gender: Male	Religion: Sanatan
Present Address: 95/C, Rahmatgong, Maya Kunjo, Dewanjee Pukur Par, Gitanjolly Colony	Permanent Address: Village: North Guzara
Post Office: Anderkilla	Post Office: Thakur Bari
Police Station: Kotwali	Police Station: Raozan
District: Chittagong, Bangladesh	District: Chittagong, Bangladesh

Project & Thesis Title:

“An Experimental Investigation of Plain PET-Fibres to Enhance the Mechanical Behavior of Concrete”

Supervised by:

Mohammad Jobaer Hasan

Assistant Professor

Department of Civil Engineering,

Khulna University of

Engineering & Technology

(KUET), Khulna9203,

Bangladesh

Computer Proficiency:

Operating System	Windows XP, Windows 2007, Windows 2008, Windows 2010
Package	Microsoft Office (Word, Excel, PowerPoint)
Civil Software	Auto CAD, ETABS
Others	Browsing Internet

Language of Communication:

- Good communication over English (Writing, Reading & Speaking)
- Fluent in Bengali literature & composition (Native Language)

Personal Attributes:

- I have ability to work efficiently under pressure & fulfill deadlines.
- My greatest strength is my responsibilities and dedication. I like to accept responsibilities & perform accordingly and for that my company can rely on me.
- I can work independently but I can give my best effort if I get proper guidelines.
- I have ability to work in teams & maintain effective communication.(Both oral & written)
- I am open minded in adapting new and challenging situations.
- I have experiences in management of several cultural functions and study tours.

References:

Safiul Alam (Selim)
Asst. General Manager
NHT Holdings Limited
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E-mail: safiul.alam@pacificjeans.com

Sujan Paul
Sr. General Manager (Operation)
Vancot Limited
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sujankp1978@gmail.com

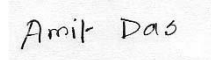
Engr. Bijoy Kumar Chowdhury Kisan
Managing Director
Exclusive Property Management Limited
Mobile: 01819317569

Engr. Abu Taher Siddiqui
Project Director
SAAD MUSA Group of Industries
Mobile: 01847174882
E-mail: tahersiddiqui123@gmail.com

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe my qualification and me.

Date: 07/07/2021



(Signature)